

**FRASER PRESBYTERY**  
**~ HOST CLUSTER of CHURCHES INFORMATION~**

Contact the Agenda & Planning Team via the Fraser Presbytery Secretary

Ev Leskiw – [fpsecretary@telus.net](mailto:fpsecretary@telus.net)

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***Agenda & Planning Team Members***

Chair – Rev. David Martyn; Secretary Ev Leskiw, Member of the Executive Cari Copeman-Haynes, Two Members of Fraser Presbytery – Rev. Judith Stark & Pat Bird At least two members of the Host Cluster to be named for each meeting.

***Agenda & Planning Team Meeting Date***

The Agenda and Planning Team will set the date for the meeting of the next Team for the upcoming meeting each time. *[So if you are on the planning team for an October meeting, your group would set the date for the planning meeting for the March meeting etc.]*

The meeting place generally would be at the venue where the meeting will be held.

***HOST CHURCH CLUSTER'S RESPONSIBILITIES***

- **All Worship & Music:** Worship after dinner on Friday, Saturday Morning & Evening. When the meeting carries over to the Sunday the delegates will worship with the Host Church Cluster. To work with the Chair of Presbytery in planning the Worship.
- **Meals and Snacks:** a Friday/Saturday would need 1 Dinner; 1 Lunch & Snacks Friday at gathering time & two breaks on Saturday. For a Friday, Saturday/Sunday would need 2 Dinners, 1 Lunch with Snacks for Friday gathering, two breaks on Saturday and for Sunday after Church.
- **Billets:** Some delegates may require a billet.
- **Venue:** Arranging for meeting/worship spaces, and equipment required Such as Microphones, Overheads, Tables etc.
- **Liaison with the Registrar & Hospitality Person** to ensure the required set up is arranged Ev Leskiw email - [fpsecretary@telus.net](mailto:fpsecretary@telus.net) or phone 604-543-8636