



BC Conference United Church of Canada
 Candidacy and Admission Board
 Application to Approved as a Learning Site
 Supervised Ministry Experience-CAB 208

yes, I agree In submitting this form you confirm that the information is accurate, to the best of your knowledge

Name of Person filling out this form: _____ Email: _____
 Congregation _____ Presbytery _____
 Phone: _____
 Educational Supervisor (if known) _____

The pastoral charge named is seeking to be approved as a Supervised Ministry Educational Site (please choose one):

- 1 year, Candidate Supply appointment
- 2 year, Candidate Supply appointment
- Alternative Placement (at least 50% time in a pastoral charge)
- Designated Lay Minister – Applicant
- Other (please explain):

Please list the name of the current ministry personnel: _____ or the date the current vacancy started: _____

If the pastoral charge is currently vacant, please list the name(s) and years of service if it's last ministry personnel:

Is this learning site interested in the possibility of negotiating with the student for ministry beyond the period of the Supervised Ministry Experience appointment? Yes No Unknown

Has the pastoral charge had an individual doing a Supervised Ministry Experience in the last 5 years?

Yes No If yes, please list the dates of the appointment and the name of the individual:

If known, please list the name of the individual being considered for Supervised Ministry Experience: _____

Date of motion to be a learning site was passed by your congregation: _____

Please note: Candidate Supply or Designated Lay Ministry (not recognized) are subject to the terms of an appointment set out by the General Council which includes housing allowance. All appointments must be approved by the BC Conference Pastoral Relations Working Group using form BC 450 found on our website www.bc.united-church.ca. Grants applications will be made to General Council once the appointment form has been processed through BC Conference Pastoral Relations Working Group.

Write a brief description of the opportunities for ministry that exist in the pastoral charge:

Describe the geographic population and social economic make-up of the community:

What facilities and services are available?

What is the mission statement and goals for the pastoral charge?

What programs and activities are offered by the pastoral charge?

What learning opportunities are available for the pastoral charge?

What expectations does the pastoral charge have for the individual e.g. work assignments, opportunities for ministry?

What other support systems may be available to the individual e.g. bible study, clergy support groups, etc.?

Is the pastoral charge aware that the individual will need to be off-site for educational events throughout the year?

Yes No

How is the pastoral charge prepared to cover pulpit supply and pastoral emergencies when the individual is off-site?

The Supervisor is appointed by the BC Conference Candidacy and Admission Board Internship Committee. Please have them fill out the CAB 208(a) Application for Recognition as an Educational Supervisor if you have someone in mind.

Please list the contact information for three (3) people who have been appointed to the Lay Supervision Team:

1. _____ Email: _____

2. _____ Email: _____

3. _____ Email: _____

Please submit completed form to Brenda Wolff at bwolff@bc.united-church.ca or mail to BC Conference, 4383 Rumble Street, Burnaby, BC, V5J 2A2