



**BC CONFERENCE
THE UNITED CHURCH OF CANADA**

Manse Information Summary Sheet (BC 436 MI)

This form must be submitted with the BC 435 Vacancy, and to one of the BC 433 AP Record of Appointment, BC 435 Record of Call or BC 435(a) Provisional Record of Call

*Note to Users: **Fillable PDF** Forms must be saved to your local computer before entering data. If you are using a Mac, complete forms in Acrobat Reader (not Preview). Please email the completed PDF along with any attachments to: bwolff@bc.united-church.ca or 4383 Rumble Street, Burnaby, BC, V5J 2A2*

In Submitting this form you confirm that the information is accurate, to the best of your knowledge

yes, I agree

Name of Person filling out this form:

E-mail

Part A. Parties to the appointment, settlement, or call

Name of Pastoral Charge

Name of Presbytery

E-mail

Part B. Identification of the manse

Street and Mailing address

Area Data

Neighbourhood:

Access:

Distance to (km):

Church

Schools

Shopping

Transportation

Services:

Size of Lot:

Type of Manse:

Number of Stories

Rooms (list with size or)

please attach floor plans with this document

Part C. Features of the Manse

Utilities

Electrical wiring

Heating system:

Fuel:

Storms and screens:

	All Rooms	Some Rooms	No Rooms
Window shades			
Curtain Rods			
Curtains/drapes			
Rugs/carpets			

Appliances:

Electric Stove

Gas Stove

Refrigerator

Freezer

Dishwasher

Dryer

Automatic washer

other

Type of insulation:

Other equipment:

TV/arieal/cable/dish

Lawn mower

Snow removal equipment

Safety equipment:

Location of Smoke detectors

Location of carbon monoxide detectors (if gas is used):

Location of fire extinguishers:

Insurance coverage on the manse has been reviewed on:

Furniture: Manses are generally unfurnished. If there is any furniture, please list

Yes

No

Recent photo attached to ministry personnel copy:

yes

no

Current monthly rental market value of manse \$:

Please list repairs and time-lines

Part D. Manse Committee

The pastoral charge Manse Committee confirm the information on this form and its attachments and agree to any suggested improvements.

Date: Name of Pastoral Charge Manse Committee

Part E. BC Conference
confirms receipt of this sheet

Date: Name of BC Conference Appropriate Staff E-mail

Name Appropriate BC Conference Representative E-mail

The use, retention and disclosure of personal information collected from this form is done in compliance with privacy legislation including, but not limited to, the Personal Information Protection and Electronic Documents, Act (2000, c.5).