

# Congregational Learning Fund for Leaders - 2017

## Background

- Funds transferred from the General Council Office – Faith Formation and Education Unit.
- British Columbia Conference has limited money to distribute from the **Congregational Learning Fund for Leaders**.
- The following criteria and process apply to applications in British Columbia Conference for the **Congregational Learning Fund for Leaders**.

## British Columbia Conference Criteria:

- In BRITISH COLUMBIA CONFERENCE, the **Congregational Learning Fund for Leaders** supports leadership development events (courses, workshops) for lay leaders and ministry personnel that focus on the goals of British Columbia Conference: **healthy congregations, effective leadership and faithful public witness**. Events that meet the established criteria are eligible for grants.
- Preference will be given to courses which provide opportunities for leadership skills in organizational transformation, conflict management, mission development, goal setting, and group facilitation.
- Individuals who receive grants from the **Congregational Learning Fund for Leaders** may be asked to resource another congregation or presbytery in the next two years.
- Discussion of the application and a signature is required from the Ministry and Personnel Committee (for ministry personnel) or Session or Christian Development committee (for lay leaders) or employing unit staff committee or supervisor (for Conference Staff).
- Submit applications **at least 4 weeks prior** to the scheduled date of the event.
- The Pastoral Charge or employing unit is expected to make a contribution of at least one third of the cost.
- The individual is required to make a contribution of at least one third of the cost.
- Travel costs are paid for the most economical and practical form of transportation. For automobile travel, the rate per kilometer is \$0.41 for 2017.
- The maximum total Congregational Learning grant per person per year is \$400.00.
- If 4 or more participants are from the same Congregation applying for funds, the maximum allowable grant would be \$1,600.00 payable to the Congregation.

## Process:

- Ensure that the application meets ALL the above criteria.
- Send the completed application with signatures to: **Grants Committee,**
- **4383 Rumble Street, Burnaby, BC V5J 2A2**
- A copy of the event brochure or course description is required as part of the application.
- Indicate on a separate piece of paper how this course and skills developed through this course meet the BC Conference Criteria as stated above.
- Deadlines for applications will be the 5<sup>th</sup> of each month except July, August and December.
- You will receive your **Congregational Learning Fund for Leaders** cheque upon receipt of your evaluation and report.
- If no report or evaluation is received within 6 months of the approved event your file will be automatically be closed and the grant monies will be returned to the Congregational Learning Fund for others to access.
- If you have questions about the criteria or process established for BC Conference, contact **Nellie Tang or Chris Cliff 604-431-0434/1-800-934-0434; ntang@bc.united-church.ca / ccliff@bc.united-church.ca**

**The United Church of Canada - British Columbia Conference  
CONGREGATIONAL LEARNING FUND FOR LEADERS - 2017**

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Postal Code \_\_\_\_\_ Telephone (W) \_\_\_\_\_ (H) \_\_\_\_\_

E-mail: \_\_\_\_\_

Pastoral Charge \_\_\_\_\_

Lay  Ministry Personnel Social Insurance # \_\_\_\_\_

Name of Course/Event \_\_\_\_\_

Sponsor/Institution \_\_\_\_\_

Location \_\_\_\_\_ Dates \_\_\_\_\_

Description of Course/Event \_\_\_\_\_

Please attach a copy of the event brochure, course description, etc.

Indicate on the reverse of this form specifically how this course, and skills developed through this course, meet the BC Conference Criteria as laid out in the attached information sheet.

The overall mission of the Conference is: Healthy Congregations, Effective Ministries and Faithful Public Witness

FINANCIAL INFORMATION			
<b>Expenses</b>		<b>Funding Plan</b>	
Tuition/Registration	\$ _____	Pastoral Charge	\$ _____
Room & Board	\$ _____	(Institution) Support	
Travel		Personal Share	\$ _____
___ Km x ___ /km=	\$ _____	Other Sources	\$ _____
		(Please Specify)	
Total Expenses =	\$ _____	Total Request from Congregational Learning Fund	\$ _____
I agree to provide an evaluation of this event:			
_____			
Signature			

**PASTORAL CHARGE OR INSTITUTIONAL CONSULTATION**

*NOTE: This section to be completed by person authorized to show Pastoral Charge or institutional support for your application (e.g. Clerk of Session, CD Committee, M&P Committee, Staff Committee, Minister)*

I have discussed this proposal with the applicant and support the application.  Yes  No

Name \_\_\_\_\_ Position \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**BRITISH COLUMBIA CONFERENCE APPROVAL**

Name \_\_\_\_\_ Amount Approved \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail Application to: Grants Committee, 4383 Rumble St, Burnaby BC V5J 2A2 Or e-mail: [ccliff@bc.united-church.ca](mailto:ccliff@bc.united-church.ca)